

Handy guide to your membership ticket discounts

Online ticket purchases are done through Ticketleap.com. We highly suggest purchasing fair share tickets separately from other discounted tickets. Only one discount can be applied to a single transaction. All seats are general admission, so you don't have to worry about purchasing tickets together.

Fair Share Members (student memberships):

Choose the date and number of tickets you wish and add them to your cart. Proceed to check out. On the next page, ticketleap will ask for your payment information. BELOW that area, it says "Have a discount code? Click here." Click there and enter the two digit number of the year the current school year started (the year 2021 would be 21), 21 followed by your student number (no spaces) and click "apply". This will take the price of one (1) ticket off of your order. Proceed to enter your card information and checkout. Code EXAMPLE: if your student number is 123456, your discount code would be 21123456 (if the school year started in 2021).

Non-student memberships

You should have received an email from Ticketleap.com, our ticketing vendor for our events. This email will be asking you to claim your ticket discount. Ticket Leap will ask you to register an account. We apologize for the extra step, but it will allow you to purchase tickets in a more streamlined manner. This also allows us to offer varied discount levels without reentering information for every show. Please use the email the associated with your membership (the one to which the discount code was sent).

These instructions apply to non-student discounts only.

When purchasing tickets <u>MAKE SURE YOU ARE SIGNED IN TO YOUR ACCOUNT</u> and add tickets to your "cart" as usual. When you are ready to check out, click on the link "Have a discount code?" You will now see two dialogue areas. One will ask you for a code, the other will say the name of your discount (ex. "Director's Circle"). <u>YOU DO NOT NEED TO ENTER A CODE</u>. Click on the "Apply" button **next** to your discount level and the discount shown will be applied to your cart.

For more detailed instructions, a link is provided on the home page of www.blaketheater.com under "How To Claim Your Membership Discount".

**For those of you at the "Cast & Crew" or "Stage Manager" Level, you receive 4 free tickets to use however you choose, all at once, split between shows, etc. Please purchase your free tickets separate from tickets you wish to pay for. The first 4 tickets you place in your cart will be discounted. If you wish to spread them across several shows, you will need to purchase individually. We are working with Ticketleap for a solution to the extra step.

As always, we appreciate your support. We ask that you remember students and volunteers do much of our office work. While we seek to provide the best experience possible, mistakes may happen. We thank you for your patience in advance. If you have any problems with your discount, to make changes, or to update your information, please email info@blaketheater.com and we will be sure to address your issue within 24 hours.

A membership does not guarantee a ticket. You must purchase your tickets in advance on line or at the membership desk the night of the show (while supplies last).

Tickets go on sale approximately one month before a show opens. Ticket sale dates are available on our website.

Please refer to the perks associated with your membership level by clicking on the "Support Blake Theater" link on our website or click the following link: http://www.blaketheater.com/?page_id=134
Again, thank you for being a member!